

UTBM Information Sheet

Academic Year 2017 – 2018

Name of Institution:	University of Technology of Belfort-Montbéliard, France
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STUDENT EXCHANGE INFORMATION

Website for student exchange information:	www.utbm.fr click on International Relations
Minimum GPA requirement (if applicable):	none
Language of instruction::	French / English
Language requirements:	able to communicate in French or English – beginners in French are welcome, but they must have at least an intermediate level in English
Application forms	via on-line registration only. The students must be nominated by their home university. Then UTBM will send each student a link to the on-line application form address to nominate students: haylee.cofield@utbm.fr
Required supporting documents:	Official Grade Transcripts from Home University Copy of current passport or identity card
Visa Requirements:	to be checked with local French Embassy/Campus France
Requirements on health insurance:	for non-Europeans, social security must be paid once in France 2016/2017 - 215€ for 1 year's cover This is obligatory for all students not in possession of a European Health Card.
Academic Calendar	<u>Semester 1</u> <u>Expected arrival day for exchange students – Wednesday 23rd August 2017</u> (intensive French classes for foreign students, integration week and help with administrative procedures) Semester - 4 th September 2017 to 20 th January 2018
	<u>Semester 2</u> <u>Expected arrival day for new exchange students – Thursday 1st February 2018</u> (intensive French classes for foreign students, integration week and help with administrative procedures) Semester 19 th February 2018 to 30 th June 2018
Application deadlines:	Semester 1: 16 th May 2017
	Semester 2: 17 th November 2017
Expected date of arrival:	Semester 1: 23 rd August 2017

	Semester 2: 1 st February 2018
Does UTBM provide pick-up service from the airport and/or train station for incoming exchange students?	No, Students should go directly to their accommodation residence then to the international office at UTBM

ACADEMIC INFORMATION

Information on course offerings available to exchange students <i>(pls. provide course list or website if applicable)</i>	<u>ENGINEERING COURSES:</u> ERGONOMICS ELECTRICAL ENERGY AND ENVIRONMENT MECHANICAL ENGINEERING AND DESIGN COMPUTER SCIENCE INDUSTRIAL MANAGEMENT AND ENGINEERING HUMANITIES www.utbm.fr https://guideuv.utbm.fr/#!/Fr/2017
If you have courses taught in English, please provide course list or website as well.	YOU WILL FIND THE ENGLISH TAUGHT CLASSES IN THE COURSE GUIDE (LOOK FOR THE BRITISH FLAG) ALL STUDENTS CAN FOLLOW CLASSES IN THE HUMANITIES DEPARTMENT https://guideuv.utbm.fr/#!/Fr/2017
Are students allowed to take courses outside the faculty or department they belong to?	<i>(If yes, please provide requirements or restrictions)</i> YES, AS LONG AS IT FITS INTO THEIR WEEKLY CLASS TIMETABLE. FOR CERTAIN SPECIFIC MASTERS THE COURSES WON'T BE AVAILABLE TO EXCHANGE STUDENTS. CONTACT US FOR MORE INFORMATION IF YOU'RE NOT SURE.
No. of units/credits that a full-time exchange student can take each semester:	Minimum: 4 courses (all classes included)
	Maximum: 7 courses (all classes included)
Grading system:	European Credit Transfer System

LIVING INFORMATION AND COSTS

Please indicate the housing options for exchange students	<u>(✓) On-campus housing (please indicate options available):</u> Either a self contained studio apartment of around 18m squared or an individual bedroom (with shower, toilet and fridge) of 9 m squared. Bed, Wardrobe, chest of drawers, desk, washbasin, lighting equipment, and shelves.
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	(✓) Off-campus housing (please indicate options available) privately owned flats and housing residences – students must organize private accommodation by themselves	
Housing application procedures:	via internet. This will be communicated after the student is accepted and his application approved	
Housing application deadlines:	housing reservation works on a first come first serve basis	
Monthly Living Expenses:	Housing	From 260€ to 360€ per month
	Meals	Around 4€ per meal in the student restaurant (hot three-course meal)
	Textbooks/ materials	variable depending on course, less than 100€ per semester
	Transportation	bus – maximum 34€ per month
	Pocket money (for leisure activities, etc)	Depends on student! We recommend a total budget of 500€ per month to cover all costs.

CONTACT INFORMATION FOR EXCHANGE PROGRAMS

Name of Office in charge of Student Exchange:	Student Mobility - UTBM – Office E209 13 rue Thierry Mieg ,90000 Belfort, FRANCE	
Head of International Office (name & position)	Mrs. Heather COOPER– Director of International Relations	
Contact information	Tel: +33 (0) 384 583 000	Fax:
	Email: heather.cooper@utbm.fr relations.internationales@utbm.fr	
Coordinator for incoming exchange students to UTBM	Name: Mrs. Haylee COFIELD-ILHE	
	Tel: +33 (0) 384 583 019	Email: haylee.cofield-ilhe@utbm.fr studying@utbm.fr
Coordinators for outgoing exchange students	Name: Mrs. Françoise CRIMPET / Mrs. Fatima CIZEL / Mrs. Nathalie FRIND	
	Tel: +33 (0) 384 583 569 Tel: +33 (0) 384 583 938	Email: francoise.crimpet@utbm.fr fatima.cizel@utbm.fr nathalie.frind@utbm.fr