

Institutional Factsheet INSA de Strasbourg

1. Institutional Information

1.1. Institutional details

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| Name of the institution | Institut National des Sciences Appliquées (INSA) de Strasbourg |
| Head of institution | Mr. Marc RENNER |
| Institution website | http://www.insa-strasbourg.fr/ http://www.insa-strasbourg.fr/fr/relations-internationales/ http://www.insa-strasbourg.fr/fr/contact-relations-internationales/international@insa-strasbourg.fr http://www.insa-strasbourg.fr/fr/etudiant-etranger/ |
| Online course catalogue | http://www.insa-strasbourg.fr/fr/programmes/ |

1.2. Main contacts

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| Responsibility | Institutional Coordinator – Head of the International Relations Office |
| Contact person | Ms Angelika HAMMANN |
| Contact details | Phone : +33 3 88 14 47 80 Fax : +33 3 88 24 14 90 E-mail : angelika.hammann@insa-strasbourg.fr |

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|------------------------|---|
| Responsibility | Outgoing students, Erasmus agreements |
| Contact person | Ms Diana Signolet |
| Contact details | Phone : +33 3 88 14 49 14 Fax : +33 3 88 24 14 90 E-mail : diana.signolet@insa-strasbourg.fr |

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|------------------------|---|
| Responsibility | Incoming students, grants for internships abroad |
| Contact person | Ms Anne Ankenmann |
| Contact details | Phone : +33 3 88 14 47 88 Fax : +33 3 88 24 14 90 E-Mail : anne.ankenmann@insa-strasbourg.fr |

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|------------------------|---|
| Responsibility | Assistant – transcripts of records for incoming students, general information for internships abroad |
| Contact person | Ms Ghezala Fennouh |
| Contact details | Phone : +33 3 88 14 47 02 Fax : +33 3 88 24 14 90 E-mail : ghezala.fennouh@insa-strasbourg.fr |

2. Detailed requirements and additional information

2.1. Recommended language skills

The sending institution, following agreement with our institution, is responsible for providing support to its nominated candidates so that they can have the recommended language skills at the start of the study or teaching period:

| Type of mobility | Subject area | Language(s) of instruction | Recommended language of instruction level * |
|------------------------------|--------------|----------------------------|---|
| Student Mobility for Studies | | French | B1 in French |
| Staff Mobility for Teaching | | French | B2 in French |

2.2. Additional requirements

The students who have a French level < B2 have to follow the 2 week intensive French course before the start of the academic year and the French course during the academic year. We strongly recommend to the incoming students to participate at the orientation sessions.


2.3. Calendar

2.3.1. Nomination Deadlines

Applications/information on students nominated must reach our institution by:


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|-------------|--------------------------|
| Autumn term | May 1 st |
| Spring term | November 1 st |

 Application form: <http://www.insa-strasbourg.fr/fr/etudiant-etranger/>

 Courses: <http://www.insa-strasbourg.fr/fr/programmes/> All the courses at Insa Strasbourg are in French. Please note that you are able to choose courses from one specialty and one semester only (e.g. all the courses in civil engineering semester 8). For any questions about the study program please contact the department coordinators: <http://www.insa-strasbourg.fr/fr/etudiant-etranger/procedure-dadmission.html>

 Academic calendar: 2016/2017: 05 September – 21 January; 23 January – 03 June. The dates may slightly vary according to the specialty and the year of studies.

2.3.2. Decision Response

 Application procedure: The International Relations Office gives the applications to the department coordinators after the deadline. The coordinators process the applications and pass on their decision to the International Relations Office. The decision is taken according to the available places, academic level and motivation.

 We will send our decision within six weeks.

Department coordinators

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| Architecture : Mrs Anke VRIJS : anke.vrijs@insa-strasbourg.fr |
| Civil Engineering - incoming students : Mr Abdelali TERFOUS : abdelali.terfous@insa-strasbourg.fr - outgoing students : Mr Pierre REGENASS : pierre.regenass@insa-strasbourg.fr |
| Surveying : Mr Gilbert FERHAT : gilbert.ferhat@insa-strasbourg.fr |
| Mechanical engineering : Mr Nicolas SERRES: nicolas.serres@insa-strasbourg.fr |
| Mechatronics & Plastics engineering : Mr Pierre RENAUD : pierre.renaud@insa-strasbourg.fr |
| Electrical engineering : Mr Damien FLIELLER : damien.flieller@insa-strasbourg.fr |
| Heat & ventilating engineering : Mrs Carmen VASILE-MULLER : carmen.vasile-muller@insa-strasbourg.fr |

2.3.3. Transcripts of Records

A Transcript of Records will be issued within 6-8 weeks after the assessment period has finished at our institution.

3. Additional information

3.1. Grading system

GRADING SYSTEM

| Insa de Strasbourg | ECTS |
|--------------------|------|
| 0-9 | Fail |
| 10 | E |
| 11 | D |
| 12-13 | C |
| 14-15 | B |
| 16-20 | A |

* Please note that grades above 18/20 are very rare.

 **Welcome Guide for exchange students:**

http://www.insa-strasbourg.fr/medias/relations-internationales/Insa_Welcome_Guide_15_bd.pdf

3.2. Visa

Our institution will provide assistance, when required, in securing visas for incoming and outgoing students/staff.. Information and assistance can be provided by the following contact points and information sources:

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|------------------------|---|
| Contact person | Anne Ankenmann |
| Contact details | Phone : +33 3 88 14 47 88 Fax : +33 3 88 24 14 90 E-mail : anne.ankenmann@insa-strasbourg.fr |
| Website | http://www.insa-strasbourg.fr/fr/etudiant-etranger/preparer-son-sejour.html |

3.3. Insurance

Our institution will provide assistance in obtaining insurance for incoming and outgoing students/staff. We will inform incoming students/staff of cases in which insurance cover is not automatically provided. Information and assistance can be provided by the following contact points and information sources:

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|------------------------|---|
| Contact person | Anne Ankenmann |
| Contact details | Phone : +33 3 88 14 47 88 Fax : +33 3 88 24 14 90 E-mail : anne.ankenmann@insa-strasbourg.fr |
| Website | http://www.insa-strasbourg.fr/fr/etudiant-etranger/preparer-son-sejour.html |

3.4. Housing

Our institution will guide incoming student/staff in finding accommodation. Information and assistance can be provided by the following persons and information sources:

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|------------------------|---|
| Contact person | Anne Ankenmann |
| Contact details | Phone : +33 3 88 14 47 88 Fax : +33 3 88 24 14 90 E-mail : anne.ankenmann@insa-strasbourg.fr |
| Website | http://www.insa-strasbourg.fr/fr/etudiant-etranger/ |